

# Licensing Committee

Tuesday 19 January 2016

## PRESENT:

Councillor Rennie, in the Chair.

Councillor Foster, Vice Chair.

Councillors Mrs Bowyer, Churchill, Sam Davey, Fry, Hendy, Kelly, Morris, Parker-Delaz-Ajete, Riley and Sparling.

Apologies for absence: Councillors Jordan and Singh.

Also in attendance: Emily Bullimore (Street Operations and Street Trading Manager), Ann Gillbanks (Senior Lawyer) and Helen Wright (Democratic Support Officer).

The meeting started at 10.00 am and finished at 10.15 am.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 57. **DECLARATIONS OF INTEREST**

There were no declarations of interest in accordance with the Code of Conduct.

## 58. **MINUTES**

Agreed the following minutes –

Licensing Committee

- 16 June 2015

Licensing Sub Committee –

- 16 June 2015
- 28 July 2015
- 11 August 2015
- 27 August 2015
- 29 September 2015
- 15 December 2015

## 59. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's urgent business.

60. **STREET TRADING REPORT 2016/2017**

Emily Bullimore (BID Street Operations and Street Trading Manager) provided Members with the Street Trading report 2016/17 which sought to set the process for the issuing of consents for the 2016/17 trading year.

Members were advised of the following key issues-

- consent fees for 2016/17 background;
- allocation procedure;
- street trading during city centre events;
- ad hoc street trading;
- update of application forms

The main areas of questioning from Members related to the following –

- (a) there was no Equalities Impact Assessment attached to the report, as each application was considered on its own merits;
- (b) consideration should be given to increasing the fees for sites that would potentially benefit from an increase in footfall, due to redevelopment taking place in the city centre (such as the redevelopment of Bretonside and the potential of more people using Royal Parade to access bus services);
- (c) following a review of the fees for Madeira Road it was considered that they had previously been set too high and in order to attract more applicants the fees had been reduced (the site favoured a 'start-up' business);
- (d) weekly site visits were undertaken to ensure that litter was being properly disposed of;
- (e) a guarantee was given that regular traders would not be moved from their pitches when special events took place.

Agreed that –

- (1) a formal review of the existing street trading policy is currently underway;
- (2) the consent dates for 2016/17 are approved of 1 April 2016 – 31 March 2017;
- (3) The consent fees are set out in Appendix 1, for 2016/17 are approved;
- (4) the Assistant Director for Economic Development has delegated authority to approve, within Committee policy the issuing of Consents to existing city centre traders seeking to continue trading 2016/2017;
- (5) the Assistant Director for Economic Development has delegated authority to approve within Committee policy the issuing of Consents to new traders or contested sites for city centre sites in consultation with the chair and vice chair of the licensing committee;

- (6) the Assistant Director for Economic Development has delegated authority to approve within Committee policy short-term street trading consents in association with other city centre events and commercial activity;
- (7) the Assistant Director for Economic Development has delegated authority to approve and set fees for ad hoc street trading applications, within Committee policy;
- (8) the Assistant Director for Economic Development has delegated authority to approve, within Committee policy the issuing of Consents to existing ice cream traders seeking to continue trading 2016/2017;
- (9) the Assistant Director for Economic Development has delegated authority to approve within Committee policy the issuing of Consents to new traders or contested sites for vacant ice cream sites in consultation with the chair and vice chair of the licensing committee;
- (10) for Hoe and Madeira Road trading sites the licensing committee delegate approval to the licensing sub-committee for all applications;
- (11) the application forms for city centre sites, ice cream sites and Hoe and Madeira Road sites have been updated to reflect the changes within the areas. This includes updating the forms to remove any wording regarding stalls on hire from the Council as we do not have any, and also to make reference to dedicated parking bays for ice cream consent holders.

61. **EXEMPT BUSINESS**

There were no items of exempt business.